



DOVER CHURCH

2019 Annual Report



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# Annual Congregational Meeting Agenda

Monday, November 25, 2019

7:00 PM

1. Prayer, Scripture Reading, Song
2. Establishment of quorum
3. Approval of minutes from last year's Annual Meeting of November 26, 2018
4. Receiving of reports
5. Review of the 2020 church budget
6. Selection of 2020 Nominating Committee members by congregation
7. Explanation of building security system proposal
8. Explanation of ALME staff proposal
8. Voting by ballot
  - o Approval of proposed 2020 budget
  - o Approval of adding ALME staff
  - o Approval of Building security system
  - o Nominees
9. Prayer and adjournment

## Nominating Committee Members:

Pastor Tim Poferl  
Georgia Johnson  
Angela Riedeman  
Chuck Mork  
Dale Nystrom

## Nominations:

### Elder (2020-2022)

Verlyn Netten  
Ed Mortenson  
Tom Kunstle  
Jon Groskreutz

### Governing Board Secretary (2020)

Angela Worthley

### Deacon (2020-2022)

Merlin Bylsma  
Jon Schuiteman

### Church/Missions Treasurer (2020)

Brande Pals

# Dover Security System Proposal

*The following proposal comes from the Deacons, with approval from the Governing Board:*

**Proposal:** To use an estimated \$16,000 from the Building Fund to install a security system in the Church building.

## **Rationale:**

The safety and security of all who participate in any event/gathering should be a high priority for any church. Currently Dover does not lock the exterior of the building. There were several incidents during 2019 that put the safety of our staff, volunteers and cleaning crew at risk.

A new system will allow us to address the following items

- Locking the building exterior entrances
- Provision after hour access to individuals and groups such as the worship team.
- Setting a door lock schedule where doors will automatically lock/unlock
- Provide onsite cameras that will monitor the primary entrances and allow office staff to see who is coming
- Declutter the many individual locks and keys we have to manage and maintain.
- Monitor the nursery and other rooms for the safety of both our children and volunteers
- Monitor the area where money is counted and kept
- Add additional door locks and cameras as needed
- Develop a comprehensive safety and security plan
- Expandable system allows us to eventually add commercial fire, intrusion, a temp sensor, and panic button modules.

Submitted by,

Aaron Beadner, Deacon Chairman

Tim Pofperl, Pastor

# Annual Congregational Meeting Minutes 2018

Dover Church, November 26, 2018

7:00pm

- I. Opening
  - A. Quorum established
  - B. Prayer—Chuck Mork
  - C. Scripture—read by Marc Scheitler
  - D. Song—“The Doxology” led by Daniel Huey
  - E. Agenda set as printed
  - F. Minutes approved from 11/27/2017
- II. Reports
  - A. Approval.
    1. Motion and 2nd to approve reports. Carried.
- III. Budget
  - A. Doug Vogel, Treasurer, gave report with slides on Budget.
    1. No questions.
- IV. Governing Board Proposal
  - A. Proposal to members to transfer \$60,000 from general fund to building fund
    1. Heating and Cooling
    2. Tile basement at Dover West
    3. Bathrooms
    4. Concrete work
- V. Nominations
  - A. Ballots collected for nominated positions.
  - B. Next Year’s Nomination Committee- Need two from Congregation
  - C. Voting Results- All Passed (governing board proposal, 2019 budget, and nominations).
  - D. Sang Happy Birthday to Pastor Tim.
- VI. Closing
  - A. Prayer
    1. Jay Schuiteman closed the meeting in prayer.
  - B. Adjourned at 7:40 PM.

Respectfully,

Paul Lubbers

## Church Staff

### Tim Poferl

Senior Pastor

### Judy Poferl and Kauline Groskreutz

Worship Leaders

### Roger Roghair

Outdoor Janitor

### Beth Huey

Administrative Assistant

### Ingrid May

Financial Secretary

## Church Officers 2019

### Elders

Joel Bundt 2019

Jan Schuiteman 2020

Doug Vogel 2020

Mike May 2021

Eric Riedeman 2021

Jay Schuiteman 2021

### Deacons

Luke Christoffel 2019

Aaron Beadner 2020

Mel Elsberry 2021

Ernie Hilliard 2021

Deacon Emeritus: Darrell Johnson

## Governing Board

Pastor Tim Poferl, Chairman

Jenna Kunstle, Treasurer

Angela Worthley, Secretary

Jan Schuiteman, Head Elder

Aaron Beadner, Head Deacon

Mike May

Doug Vogel

# 2019 Sr. Pastor Annual Report

Last year I began this report with...

***Dear Dover Family,***

*Thank you for agreeing together to invite Judy and I to come to Orange City to minister alongside of you to make a difference both here, and around the word.*

Judy and I arrived in Orange City to assume the role of Lead Pastor of Dover Avenue Alliance Church in June of 2018. In a little less than a year and a half a lot has happened... I hope you will take the time to read this report in its entirety.

We have worked hard at learning and understanding the culture of Sioux County, Orange City, and of course Dover Avenue Church. We have learned a lot, and continue to learn more. Would you please pray for us in this regard?

From the time we began our ministry here, one of the areas that I have focused on is working with the Elders to prayerfully establish Dover's Vision, Purpose, and Core Values – along with the steps necessary to get there. Clearly discerning and communicating these things are key in our efforts to move forward. Once established, planning and decision making becomes easier and more fruitful.

Even before we arrived the Elders and other ministry leaders were asking the question, *“What does God desire of Dover Church in this next season of ministry?”*

As I noted last year, and will state again – Dover Avenue Alliance Church has a rich history! However, I firmly believe that her best, most significant days are ahead of her. To see this become a reality, I not only ask for your prayers, but that you yourself would be fully engaged and fulfill whatever part God calls you to, to make it happen.

Discerning a Church's Vision, Purpose, and Values is at times an arduous task. However, because of the Elder's commitment to this process, they dedicated themselves to personal study and reflection of the Scriptures regarding the primary question – *“What is the Church?”* They also made a significant commitment of time each month to meet together. In addition to their normal monthly meetings, we met a second time each month over a six-month period. During those gatherings we specifically worked on Vision, Purpose, and Values. In addition to this, they participated in a prayer and planning retreat.

Among the steps taken to answer the question, *“What does God desire of Dover Church in this next season of ministry?”* was to ask ourselves a number of reflective questions to better understand who we are. Or, to put it another way – *What are Dover's identifying distinctives?*

## **Dover's I.D. [Identifying Distinctives]**

1. Who are we?
2. How do we view ourselves?

3. How are we different than other churches?
4. Why would people come to Dover and stay?

- *Our collective answers to that process was:*

- 1) We are a welcoming Church
- 2) We are people of the Word
- 3) We are doing life together through authentic relationships
- 4) We are invested in ministry
- 5) We are a sending Church

The outcome of this time of study, prayer and discussion are the following Vision and Mission/Purpose statements:

**\* Vision – What we aspire to be \***

**VISION STATEMENT:** *“Dover Church will be a catalyst for wholistic transformation locally and globally.”*

- **Catalyst:** An agent that provokes or speeds significant change or action.

**\* Mission – What we do. Purpose – why we do it\***

**MISSION/PURPOSE STATEMENT:** With a commitment to become healthy disciples who make healthy disciples  
–

*We will live in authentic community, allowing Jesus [through His Word, by His Spirit] to transform us and live through us, so that...*

*... Other’s lives will be transformed,*

*... We will continue maturing/growing toward Christlikeness,*

*... We will serve His purposes in His power, while developing leaders and sending the called.*

**KEY SCRIPTURES:** Matthew 22:36–40, 28:18–19; Mark 1:17; John 15:1–5; 8:31–32; 13:34–35, 14:15; Acts 1:8; 2 (42–47); Romans 8; 12:1–2; 2 Corinthians 3:17–18; 5:17–21; Ephesians 1–3; 4:1, 11–13; 1 John 1:5–7; 4:7–21.

**Clarifying/defining key words and phrases:**

- **Commitment** – *a willingness to give your time and energy to something that you believe in, a promise or a firm decision to do something.*

*"Commitment is what transforms the promise into reality."*

- **Healthy** – *spiritual, emotional, and relational health.*
- **Disciple** – *a lifelong learning follower of Jesus Christ.*
- **Authentic / Community** – [**Love God – Love people**] *no hiding, pretending, or performing; being real, being transparent (no masks/façades), but rather embracing the truths of "my identity in Christ" and leaning into those truths, living out the one another passages together – thus creating a "safe place".*
- **Allowing** – *Openness to His Spirit’s leading, obedience to His Word, His ways – not mine. Lordship. Healing. Freedom!*
- **Transformation** – *Supernatural change from the inside out. Walking a worthy walk, by living out who I am in-Christ.*
- **Live through us** – *His power flowing in and through us, being Jesus with skin on... More of Him, less of me. Walking in the filling of the Holy Spirit.*
- **Other’s lives will be transformed** – *evangelism, redemption, rescued from the kingdom of darkness = death to life. [C.P.R.] \*The lost\**
- **We will continue maturing/growing toward Christ likeness** – *being built up in the faith. This is a never ending process. [Word, fellowship, worship, prayer] \*The believer\**
- **We will serve His purposes in His power** – *we were created to do good works, we are to use our spiritual gifts and talents to build up the body, and glorify Him. His purposes, His Kingdom, not ours. \*The worker\**
- **While developing leaders** – *identify, equip, empower \*Ministry leader\**
- **Sending the called** – *prayerfully and financially supported. \*Sent out\**

**Relevant Scriptures about the Church:** Matthew 5:13–16; 9:35; 11:28–30; 16:15–19; 18:19–20; 22: 36–40; 24:14; 25:34–40; 28:18–20; Mark 10: 34–45; Luke 4:18–19; 4:43–45; Luke 15; John 4:23; 10:14–18; 13:34–35; 20:21; Acts 1:8; 2:41–47; 4:32–35; 5:42; 6:1–7; Romans 12:1–8; 15:1–7; 1 Corinthians 12:12–31; 2 Corinthians 5:17–6:1; Galatians 5:13–15; 6:1–2; Ephesians 1:2– 23; 2:19–22; 3:6; 3: 14–21; 4:11–16; 5:23–24; Colossians 1:24–28; 3:15–16; 1 Thessalonians 1:3; 5:11; Hebrews 10:24–25; 13:7, 17; 1 Peter 2:9–10; 1 John 1:5–7; 4:7–21.

As a “next-step” over the next few months the Elders will be developing short and long term goals for the purpose of putting the above statements into action, as well as working to finalize our Core Values. *I cannot emphasize enough the importance of your prayers throughout this process and its implementation.*

**Staffing Proposal:** A significant step that we believe falls in line both with who we are [one of Dover’s Identifying Distinctives is – *We are a sending Church*], as well as our Vision and Purpose as a Church, we

have investigated the possibility of adding staff on *purpose* – not felt need [A staff member added through need would be one who is hired for a specific ministry area such as: Children, Youth, College and Career, Young Adults, Worship, etc...].

Our proposal (*which is reflected as an addition to the proposed 2020 budget – see ALME Staff*) is to intentionally hire a staff member who is pursuing serving overseas with the Christian and Missionary Alliance. Such a person (*or couple*) must fulfill a number of requirements in preparation to serving as an International Worker (I.W.) with the Alliance. One such requirement is to serve on staff in an Alliance Church.

Hiring such a person (for a 3-yr. period) will naturally create a strong life-long relationship as we allow the Spirit of God to use us to prepare and shape them, and they us. During their first year serving at Dover, they will be given a wide exposure to ministry opportunities. Then their second and third years would be more focused in an area that best fits their gifting, temperament and passions in conjunction with helping Dover fulfill the vision, purpose, values that the Lord has called us to.

- Our dream is to continually pursue such staffing in the future – be they future International Workers, or future Church Planters with the C&MA.

**Proposed Schedule Change:** An initiative I've pursued over the past 18-months stems from the Dover Church Profile I received from the District Office prior to coming to candidate at Dover. Among the things that stood out in this assessment, and were later confirmed by various members of the Dover Church Body, are these: A need for...

- Equipping, developing and empowering ministry leaders
- Developing intergenerational relationships
- Balancing ministry involvement so as to avoid burnout
- Development and communication of the church's vision for making disciples who make disciples - thus creating passion and unity for that vision

*In addition to these, I believe we would agree with the need to develop corporate prayer, and further develop our local outreach efforts.*

While each of these deserve our attention, one challenge is to do these things within the time people have available. All of which lead me to the idea of the following *Ministry Schedule Change*...

*That we would designate one week per month [for the sake of illustration - the 1<sup>st</sup> week of each month] during which "normal weekly ministry" does not meet (i.e. Small Groups, AWANA, Student Ministries, etc...) – In lieu of these we would offer the following once a quarter:*

1. *Leadership Equipping* [September, January, May]
2. *Fellowship / Fun / Family Gathering* [October, February, June]
3. *Prayer and Worship / Concert of Prayer* [November, March, July]
4. *Outreach Events* [December, April, August]

The idea here is that by creating this scheduling space, we might begin to address some of our church's needs noted above.

During 2019 we intentionally planned various events to begin to address these needs. Some examples include:

EQUIPPING – Having Aaron Beadner facilitate a *Strength Finders* seminar for 30 people involved in some area of ministry at Dover. Encouraging members of the Children’s Ministry Team and Student Ministry Team to attend various conferences. Promoting the opportunity for a ministry team to connect with a ministry coach. Small Group Facilitator Training.

FELLOWSHIP/FUN/FAMILY GATHERINGS – Thanksgiving Payer, Praise and Pie, Dover Family Christmas Dinner, Joint Summer Sunday school class, 75<sup>th</sup> Anniversary Picnic, Pizza & Game Night.

PRAYER and WORSHIP EXPERIANCES – This has taken many forms... from the format of the Thanksgiving Praise and Prayer service, to a Concert of Prayer (we did three of these in The Heritage Room), along with a House of Prayer, which we did as part of Missions Conference.

OUTREACH EVENTS – By design, MOPS and AWANA have an outreach component build into them. However, they do not necessarily effect/engage the Dover Body as a whole in reaching Orange City and Sioux County for Christ. One event that was designed to do that was the *Family Fun Nights* (Family VBS) that we offered in early August. However, it is unclear as to if it was very successful in its intended purpose. *There are two other outreach events that are in the works for November and December.*

While we made progress in each of these areas during the past year, I believe there is much room for growth. Also, while we intentionally worked at addressing each area, we did not “create space” to do so. *Something that we intend on implementing in 2020.*

#### **Some 2019 Highlights:**

- The 75<sup>th</sup> Anniversary Celebration Weekend! What a great planning team! Thanks to Pat Jongewaard, Cynthia Pals, Jen Vogel, Doug Vogel, Barb Lubbers, and Deb Menning for making it all come together!
- Added 7 new members
- Baptized 8 people
- A significant number of building upgrades and repairs were accomplished (*please see the Deacons Report*). In addition to the Deacons (*they got a lot done*), special thanks goes to – Darrell Johnson, Arlen Doornbos, Verlyn Netten, Cindy Pals, Brande Pals, Pat Jongewaard, and Jen Vogel for all the work they did in the various projects which were completed. Thanks as well to all those who gave financially toward these projects.
- New Church Signage.
- Family Fun Nights – we had an amazing number of volunteers from all ages who made this time of ministry a possibility! Thanks to – Angela Worthley, Angela Riedeman, Cindy Pals, Laura Mork, Alissa Schuiteman, Melissa Bundt, Samarah Vermeer, Lavelle McManimon, Jen Vogel, Ed Mortenson, Darin & Kylie Rinehart, Judy Poferl, Doug Vogel, Merlin Bylsma, Evelyn Bundt, Kienna

Lassen, Sarah May, Jon Groskreutz, Elise McManimon, Beth Davis, Simeon Bundt, and Verlyn Netten.

- LIFE Conference – Thanks to all those who gave so generously to make it possible for 12 High School students to attend this week long conference. Special thanks to Brande Pals for giving a week of her time this summer to help lead this group on this trip!
- Expanded the number of Small Groups available for people to attend.
- Finishing the study of Paul’s letter to the Church in Ephesus. “**Amen!**”

**Looking Ahead to 2020:** In addition to completing the work with the Elders on the church’s values and setting work goals and faith goals in Key Result Areas – I hope to see the following addressed...

- That *each* area of ministry has a functioning Ministry Team as well as a clear purpose statement, which is in line with the Dover Church purpose statement. Ministry Teams now exists in the areas of Children’s Ministry, Youth Ministry, Women’s Ministry, and Worship Ministry.
- The Church By-Laws (last updated in 2008) require revision.
- Continue to address the building and property repairs and upgrades so that they will meet our ministry vision, purpose and values needs.
- Double the number of people actively involved in ministry in, and as an extension of, Dover Church.

**Let’s give thanks!**

**Many people make a church function...** I hope that you have taken the time to read all the reports that are contained in this 2019 Annual Report. I also hope, and encourage you to be an encouragement and blessing to those who serve. Tell them you notice... Say, “THANKS!” Write them a note, or send a card... Ask them how you can pray for them and their area of ministry... Ask them what they need, and offer to help... We are blessed by God through them, so let us in turn be used by God to bless them!

Here are just a few possibilities to consider – many of whom were directly responsible for enabling Dover to function well during this past year: *The Office Staff, the Elders, the Deacons, those who participate in visitation along with leading worship services at the area retirement facilities, the Decorating Team, the Youth Ministry Team, the Children’s Ministry Team along with all the Sunday school teachers, the Small Group Leaders, the Worship Ministry Team and those who serve as part of Sunday morning worship services (i.e. video, sound, vocalists, instrumentalists, ushers and greeters), which wouldn’t be possible without the Nursery and Children Church workers, and let’s not forget those who make coffee each week, or make sure that the material in each pew is stocked and organized... and then there’s the Hospitality Team, Women’s Ministry Team, MOPS, AWANA... Am I missing someone or some ministry? Probably, but you know who they are – so let them know that they are appreciated! **Use one of those encouragement cards found in the pew racks 😊***

**A MOST SPECIAL AND HEARTFELT EXPRESSION OF MY LOVE AND GRATITUDE TO JUDY! WE ARE HERE AT DOVER, SERVING TOGETHER AS A TEAM.**

**Lastly:** Remember who you are in-Christ... *You are blessed with every spiritual blessing, chosen, holy, whole, blameless, adopted, redeemed (bought out of the market place), forgiven, His will revealed, included, sealed, empowered, given fullness, seated in the heavenly realms, created to do good works, full of hope, at peace with God, given access... **and so much more!***

*Respectfully Submitted,*

Pastor Tim Pofert  
Col. 1:28-29

<sup>28</sup> *“He is the One we proclaim, admonishing and teaching everyone with all wisdom, so that we may present everyone fully mature in Christ. <sup>29</sup>To this end I strenuously contend with all the energy Christ so powerfully works in me.”* (NIV)

## 2019 Dover Elder Board Report

*This year the Dover Elder Board under the great leadership of Pastor Tim Poferl focused on developing a Vision and Mission/Purpose Statement for Dover Avenue Alliance Church.*

The Dover Elder Board focused on identifying Dover's Distinctives by asking the following questions:

1. Who are we?
2. How do we view ourselves?
3. How are we different than other churches?
4. Why would people come to Dover Avenue Alliance Church instead of other churches in the Orange City Community?

The Dover Elder Board in a retreat and in the follow up elder meetings identified the following distinctives identified Dover Avenue Alliance Church.

1. Dover was welcoming and met people where they were at.
2. Dover's Body values Scripture.
3. The Dover Body Values Doing Life Together Through and In Authentic Relationships.
4. The Dover Body is invested in Ministry.
5. Dover is a sending Church.

*The Dover Elder Board has developed the following Vision Statement:*

*Dover Church will be a catalyst for  
wholistic transformation locally and globally.*

*The Dover Elder Board has developed the following Mission/Purpose Statement:*

With a commitment to become healthy disciples who make healthy disciples -

*We will live in authentic community, allowing Jesus [through His Word, by His Spirit] to transform us and live through us, so that...*

- ... Other's lives will be transformed,*
- ... We will continue maturing/growing toward Christlikeness,*
- ... We will serve His purposes in His power, while  
developing leaders and sending the called.*

The Elder Board wanted to clarify how we as the Dover Body live it out and we are a catalyst that that helps TRANSFORM LIVES.

- *Transformation – Supernatural change from the inside out. Walking a worthy walk, living out who I am in Christ*

- *Commitment – is what transforms the vision into reality in the lives that God has and will bring to Dover locally and globally.*
- *Health – Continue to develop Spiritual, Emotional, and Relational Health in Community.*
- *Disciples -- Life Long FOLLOWERS of Jesus Christ that are Healthy Disciple that Make Healthy Disciples.*
- *Authentic Community -- LOVE GOD AND LOVE OTHERS. Living in the light, no hiding, pretending or just performing. People being real and transparent with each other. (No Masks) Together embracing the truths of who God says I am. and My Identity in Christ.*
- *Holy Spirit Lead -- The Holy Spirit filling us and flowing thru us.*
- *Maturing – Growing to be more like Christ.*
- *God is making us all Masterpieces -- For it is by grace you have been saved, through faith, and this not from yourselves, it is the gift of God. Not by works, so that no one can boast. For we are God's workmanship (Masterpieces) created in Christ Jesus to do good works, which God prepared in advance for us do.*
- *Encouraging and Equipping – helping each member of the Dover Body in their walk and ministries God has called them to.*
- *Sending— Completing the mission locally and globally that God has called each one of us into to join Him in the work He is doing.*

*Respectfully, Joel Bundt, Mike May, Eric Riedeman, Jay Schuiteman, Jan Schuiteman, Doug Vogel and Pastor Tim Pofert*

## Deacon Report 2019

This was another busy year for updates at Dover.

Replacing the remainder of the Furnaces and Air Conditioners.

Updating the new Coffee Room from a youth room. What a change that made.

And repaving the driveway on North side of Church building

On our All Church Work Day there were ceiling tiles replaced, the foyer and hallways were repainted.

Also the bathrooms near the Fellowship Hall were repainted.

### Projects and their costs.

Replaced the balance of Furnaces/AC	\$ 43,565.72
Heritage Room (Coffee Room) remodel	\$ 9743.67
Replace Driveway	\$ 9552.00
Dover West -Water Damage repair. Basement	\$ 12,623.95 + Insurance Claim
Dover Sign in front of Church	\$ 2657.88

There are several small projects to be completed before winter

1. Gutter Helmets for 3 areas around the Church building
2. Heat tape over several outside doorways above and in Gutters
3. Fill dirt in Lawn at Dover West and around Parsonage and the new Driveway.
4. The trees around the building will be trimmed
5. We have talked about replacing some lights on front side of the church. TBD

Many Thanks to the many helpers that helped with the remodel in the new Coffee Room and the painting projects. It looks to be well worth the efforts.

## Dover Church Governing Board

The Dover Church Governing Board met six times between January 8, 2019 and November 4, 2019. The earlier meetings centered around orientating new members to the structure, purpose, and recent work of Dover's elder, deacon, and governing boards. Pastor Tim often provided updates on things that he and others were working on. The board always spent time in prayer for Dover Church and sought to make decisions in keeping with the mind of Christ.

Actions taken included the following:

- Agreeing to send Tim Poferl, Judy Poferl, Doug Vogel, and Jen Vogel to the 2019 General Council as delegates.
- Setting the date for Dover's 75<sup>th</sup> anniversary celebration.
- Agreeing to include the concrete approach to the parsonage when replacing the concrete on the north side of the church.
- Filling out the Nominating, Audit, and Budget Committees in preparation for the annual meeting.
- Agreeing to recommend the approval of the 2020 proposed budget to the congregation at its annual meeting.
- Agreeing to recommend the approval of an expenditure for the installation of a security system in the church building to the congregation at its annual meeting.

Respectfully submitted,  
Angela Worthley, secretary

## Worship Ministry Report 2018-2019

This past year was a year that was full of adjusting to a new place of ministry. After being with my worship team in Bartlett for nearly 20 years I knew that the change for me could be a difficult. However, I have quickly come to love and appreciate my team here!

Little did I know that it would be a smooth transition like the other areas of our adjustment to Orange City. The core worship team consists of: Kauline Groskreutz, Zac Groskreutz, Steve Mason, Chuck Mork, Sam May, and myself. (Tim Henriksen was part of our team until June when he took another position of ministry. Darby Schuiteman also played for a good portion of this year.) We as a team have worked hard to get to know one another and build relationships. While we take our practice time seriously, we are able to laugh and enjoy our time together.

There are two other teams that lead worship. Daniel and Beth Huey and Angela Riedeman have various people join them which looks different each time they lead. A big thank you to them as they allow the core team to have a break once a month. Also, this enables others in the church to use their gifts and talents.

If you play an instrument or sing and would like to participate in some way in this music ministry, please let myself or Kauline know. We would love to find a place for you.

There has been a great effort in trying to create the best sound possible given our sanctuary. Fine tuning/ mixing of sound is a very delicate and often difficult challenge. We appreciate your support and patience in this.

Please note: There is much more to the worship team than those on the platform. The sound and video ministry is an integral part of our team, and simply put, they control every part of a Sunday morning's worship service. We would like to thank, Brande Pals, Josiah Bundt, Ezra Bundt, Merlin Bylsma, Amy Vine, Hannah Nunn, Doug Vogel, and Aaron Beadner for their help and commitment to this important ministry!

Yet there is a need for help with the sound. Steve Mason has carried the role of tearing down and setting up the platform according to the needs on the team. He will train anyone interested. Will you please pray and ask God if you could help with this integral part of worship? Please let anyone on the core team know. A special thanks Steve Mason for the countless hours that he has invested behind the scenes.

I am so grateful to the Lord for every person who participates on a worship team – whether it be weekly or occasionally. What an honor and a privilege it is to serve side by side with you.

Respectfully Submitted,

Judy Poferi

# Church Secretary's Report

**Beth Huey**

## **Births**

Lydia Renee Rinehart  
January 1, 2019

Parents: Darin and Kylie Rinehart

Bethany Grace Van Walbeek  
May 13, 2019

Parents: Joe and Leah Van Walbeek

Emma Rae Henriksen  
May 16, 2019

Parents: Tim and Michaela Henriksen

Arabella Vine  
August 12, 2019

Parents: Robert and Amy Vine

## **Baptisms**

Darby Schuiteman  
September 22, 2019

Abbey Beadner  
September 22, 2019

Kienna Lassen  
September 22, 2019

Kyra Lassen  
September 22, 2019

Michael May  
September 22, 2019

Samuel May  
September 22, 2019

Sarah May  
September 22, 2019

Daniel Rodriguez  
September 22, 2019

## **Marriages**

Daniel Rodriguez and Savannah Van Essendelft  
March 30, 2019

Jolyn Jacobsma and Nick Schuetz  
June 22, 2019

David Mortenson and Naomi Harward  
October 19, 2019

## **Deaths**

Name: Cynthia Steensma  
Date: November 10, 2019

Members of Dover

First Name	Last Name
Aaron	Beadner
Kari	Beadner
Carol	Borchard
Perry	Borchard
Joel	Bundt
Melissa	Bundt
Holly	Bylsma
Merlin	Bylsma
Jennifer	Christoffel
Luke	Christoffel
Arlen	Doorenbos
Linda	Doorenbos
Todd	Duistermar
Angela	Dykstra
Caleb	Dykstra
Terry	Dykstra
Tina	Dykstra
Julie	Elsberry
Mel	Elsberry
Jon	Groskreutz
Kauline	Groskreutz
Cherrie	Hilliard
Ernie	Hilliard
Mona	Holm
Thomas	Holm
Beth	Huey
Daniel	Huey
Bruce	Jacobsma
Tracy	Jacobsma
Darrell	Johnson
Georgia	Johnson
Dan	Jongewaard
Richard	Jongewaard
Kiki	Jongewaard
Pat	Jongewaard
Jenna	Kunstle
Tom	Kunstle
Edie	Lackey
Jeff	Lackey
Dan	Lassen
Kristin	Lassen
Barry	Lawrensen
Elaine	Lawrensen

Barb	Lubbers
Paul	Lubbers
Pam	Mason
Steve	Mason
Ingrid	May
Mike	May
Lavelle	McManimc
Rich	McManimc
Deb	Menning
John	Menning
Chuck	Mork
Laura	Mork
Alice	Mortenson
Carl	Mortenson
Donna	Mortenson
Ed	Mortenson
Beverly	Mouw
Carla	Netten
Verlyn	Netten
Dale	Nystrom
Lynette	Nystrom
Evelyn	Oldenkamp
Denise	Olson
Dennis	Olson
Greg	Oolman
Brande	Pals
Cindy	Pals
Harold (A)	Pals
Pat	Pals
Bethany	Pertzsch
Judy	Poferl
Tim	Poferl
Angela	Riedeman
Eric	Riedeman
Dan	Rodriquez
Savannah	Rodriquez
Dan	Roghair
Karen	Roghair
Margaret	Roghair
Roger	Roghair
Lisa	Scheitler
Marc	Scheitler
Alissa	Schuitema
Bev	Schuitema
Jan	Schuitema

Jay	Schuitema
Jon	Schuitema
Martin	Top
Paula	Top
Art	Vogel
Doug	Vogel
Jen	Vogel
Marvin	Vogel
Shirley	Vogel
Jason	Vore
Angela	Worthley
Lee	Worthley

100 Total Members

## **AWANA Report for 2019**

Over the past year I have had the opportunity to: Be a casual observer, teach the large group T&T Bible lesson, play games [led by Ed Mortenson – THE GAME MASTER], be a T&T small group facilitator, share the Gospel one-on-one and in a group, pray with and for kids and adults alike, and be part of strategy and planning sessions with those who make AWANA happen at Dover.

Through all of these various viewpoints and experiences, one thing stands out to me above all else... it's this – The people who serve in AWANA love the kids who come to AWANA each week!

- 1) Pray for children in our community who are lost. These children are everywhere. Pray that God would lead kids to AWANA who need to hear the good news. And pray that this would overflow to their families and beyond.
- 2) Pray for the kids in AWANA. So many things vie for their attention each and every day. Pray that they would commit themselves to knowing God and sharing that love.
- 3) Pray for our leaders. Pray that their love for Jesus and their love for the kids would overflow into opportunities to clearly communicate God's love to each child.
- 4) Pray for laborers. Please pray for men and women, young and old, willing to work in this harvest field. And pray that our labors with these kids would yield a fruit of boys and girls whose heart's desire is to follow God wherever he leads, whether that be in Orange City or a foreign land.
- 5) Pray that the Lord would raise up a new Club Commander.

Thank you to those of you who are serving. Thank you to those of you who are praying. May we run with perseverance the race marked out for us.

In His Service,  
Pastor Tim Pofert – on behalf of the AWANA Ministry Team

# Dover Church Children's Ministries Annual Report – 2019

The 2019 year in Children's Ministry saw Jen Vogel step down from leadership in children's ministry. We are so grateful for her many years of faithful service and leadership. While she continues to serve within the ministry, we will greatly miss her leadership. A team of women was established to help lead children's ministry at Dover. This team includes Melissa Bundt, Lavelle McManimon, Angela Riedeman, Amanda Heusinkveld, Kylie Rinehart, and Samarah Vermeer. Melissa and Lavelle are working with the Sunday School program. Angela and Amanda are serving with the nursery program. Samarah and Kylie are helping to lead Children's Church program.

This summer, Dover kids joined with the larger Dover family in Family Fun Nights with Jeff Smith. They enjoyed 4 nights of learning about the goodness of God and celebrated raising over \$500 for Silver Lining Missions with a food fight!

We appreciate your faithful prayers as we serve Dover kids with the strength God provides.

## Kids Sunday School Team

- ☒ Tom & Jenna Knustle – 2s&3s
- ☒ Lavelle & Elise McManimon – PreK/TK
- ☒ Daniel & Savannah Rodriguez – K-1<sup>st</sup> grade
- ☒ Lisa Short & Donna Mortenson, helper – 2<sup>nd</sup> - 4<sup>th</sup> grade

## Children's Church Team

- Jen Vogel
- Brande Pals
- Samarah Vermeer
- Amanda Heusinkveld
- Lavelle McManimon (Substitute)

*Over the summer, Children's Church focused on several countries where the C&MA is doing mission work by learning about the history, culture and spiritual needs of those countries. Currently, we are learning about the attributes of God. We enjoy getting to know the Dover children and hearing all they know about God!*

## 2019 Dover Nursery

The littles in the Dover nursery continue thrive under the care of our wonderful volunteers. We have about 25 adults and older kids that have rotated through the schedule to make sure our kids are cared for every Sunday during Sunday School and worship time. We welcome anywhere from 4-10 kids each worship service and we've enjoyed the fun and funky look of our newly painted walls over the last year. (Thanks to Lisa Scheitler, who I failed to recognize last year) We continue to try and recruit new volunteers with a heart for little ones in order to do our best to make sure families are able to worship and learn corporately as often as possible.

Respectfully Submitted, Melissa Bundt, Samarah Vermeer, and Angela Riedeman

# Youth Ministry

## January – May

### Sunday Morning

High school students participated in adult Sunday school classes. Multi-generational ministry has been a recent emphasis and the youth are receiving the benefit of interacting and growing with adults in a learning environment. Middle school students have their own class, which is lead by Kauline and Zack Groskreutz.

### Sunday Evening

On Sunday nights, the youth and some adults continued the practice of ABC Chapter Analysis Bible studies. We completed our study of Romans by May. Each week participant starts with a one week survey of the entire book analyzing things like setting author, big themes, etc. Then they study one chapter of the book each week by 1) giving it a title; 2) selecting a best verse or basic passage; 3) developing a personal application; 4) writing at least seven questions; and 5) summarizing the chapter. Finally, they spend a week reviewing the book and challenging each other to work through the books concepts from memory. Participants also began working on the Topical Memory System (TMS).

### Wednesday Nights

The youth continued to meet at Unity for a more traditional youth night. The evenings consisted of singing, games, and a lesson. The focus was on having fun together and receiving a challenge from God's Word.

## June – August

### Farewell to the Henriksens

The end of May brought a sad farewell with God's blessing to Tim and Michaela Henriksen. They invested in our youth for many years and developed a culture of love, acceptance, and spiritual growth. Their efforts to bring students to Jesus and to deepen their walks with him will be missed. Our youth will long remember the joy of hanging out with them.

### Sunday Evening

On Sunday nights, the youth and some adults continued the practice of ABC Chapter Analysis Bible studies. We completed our study of 1, 2, and 3 John over the summer. It was encouraging and exciting to have about twelve students join from outside of our church. Attendance was between 20 and 30 weekly.

### LIFE 2019 Conference

This summer Pastor Tim and I (Brandee Pals) lead a group of 12 students to Life Conference in Orlando, FL. The conference theme was Awaken – to the life we have in and with Jesus. The students attended all of the main sessions, had the opportunity to attend a morning or afternoon seminar, and participated in a service project. Although some of the students struggled initially with the different style of worship, we did see a change throughout the week from being spectators of the worship service to participants in

the worship service. Our service project was participating in a prayer walk and helping around the grounds of an Alliance Church in Orlando. In between the main sessions, seminars, and service projects, the students had time to participate in an activity room, enjoy the pool area, meet students from other youth groups, and for four of our guys win the three on three basketball tournament. Every night after the evening session, we would meet as a group to debrief what we had heard in the main sessions usually as one large group. From those debrief sessions, we saw that trust is still being developed in the group to feel comfortable sharing in the larger group settings, and one evening we split the group and were able to share and discuss much more openly. I know for me that time was incredible valuable and could see the Holy Spirit working in their lives and sparking a desire to pursue God. I know my prayer for these students is that we would continue to help them figure out how to pursue their faith not just as a set of dos and don'ts but as a transformational and relational life with Christ and with others.

## September – December

### Sunday Morning

High school students have plugged into adult Sunday school offerings. The two most commonly attended classes have been Pastor Tim's on Experiencing God and Chuck Mork's class on Philippians. Middle school students have their own class, which is lead by Kauline and Zack Groskreutz.

### Sunday Evening

A mixture of students and adults began a study of spiritual warfare this fall. *Preparing For Battle: A Spiritual Warfare Workbook* by Mark Bubeck is the study guiding our evenings. Attendance ranges from 22 to 30 on average, which includes about 10 students from outside of Dover. Having anywhere from six to nine adults each night helps to facilitate discussion and offer needed wisdom. This study will continue well into May and likely into the summer.

### Wednesday Nights

Wednesday nights have adopted a new schedule. *Unless otherwise communicated the following schedule will be followed each month. Special events will be added throughout the year.*

**1<sup>st</sup> Wednesday night of the month** – Student Ministry Team Planning Meeting. Regular Youth Group does not meet.

**2<sup>nd</sup> Wednesday night of the month** – Meets at Unity Christian High School Gym

**3<sup>rd</sup> Wednesday night of the month** – Meets at Dover Church in the Heritage Coffee Room

**4<sup>th</sup> Wednesday night of the month** – Meets at Dover Church in the Heritage Coffee Room

**\*5<sup>th</sup> Wednesday night of the month** – Anything Goes Night [*Location to be announced*]

## Leaders

The following people served to lead or participate with the youth at some point in 2019. Sunday nights (S) and Wednesday nights (W): Tim Henriksen (S & W), Michaela Henriksen (S & W), Mike May (S), Ingrid May (S), Joel Bundt (S), Lavelle McManimon (S), Dan Jongewaard (S), Mona Holm (S), Marc Scheitler (S), and Bethany Pertsch (S & W), Pastor Tim (W), Samantha Bandstra (W), Dan Rodriguez (W), Jay Schuiteman (W), Alissa Schuiteman (W) and student leaders Sam May and Darby Schuiteman.

## Small Groups 2019

A long-standing Small Group principle states that the number of small groups you have functioning is directly proportional to the number of willing small group facilitators you have.

I have been involved in small groups, in one role or another, for over 35-yrs. and I have never seen an exception to that principle.

Dover Church has offered smalls groups for the purpose of developing authentic relationship and to promote discipleship opportunities for many years. The challenge we face is that we have more people who would like to be in a small group, then the number of groups available. The result of that is twofold. **(1)** Some are not able to be in a group, or **(2)** Many of the groups that exist are too large to offer adequate opportunity for all group members to share, and/or for deep relationships to grow.

In hopes of addressing the need for more groups, we offered a 101 Small Group Facilitators Training seminar for all the present small group leaders, and invited a number of others to come as well. Our goal, beginning in September 2019, was to have at least 10 small groups available to people to choose from – meeting at different days of the week and at different times. While 12-14 people attended the seminar, we only have 7 groups meeting (though I'm told that one of those groups breaks into two groups for most of the evening ☺). That said, having fallen short of our goal we face to same two challenges noted above.

- ✚ Would you join me in praying for more small group facilitators to step forward (maybe you) so that more small groups would be available, so more people could participate in this ministry?

In September 2019 we invited all the small groups to do the same 8-week study involving the reading of the New Testament called, "The Community Bible Experience." Following that study, groups will choose their next topics of discussion – varying from discussion of the previous Sunday's sermon, to books by Christian authors, to a study of a book of the Bible.

Respectfully submitted,

Pastor Tim Pofert

## Adult Sunday School Report

Carl Mortenson faithfully teaches a class employing the International Sunday School curriculum year round

At the start of the year through the spring Jan and Bev Schuiteman lead a marriage class using the book by Milan and Kay Yerkovich 'How We Love'. Going to the Next Level: Developing a Personal Growth Plan was led by Pastor Tim. Chuck Mork led a Bible Study on the Prayers of the Patriarchs.

Over the summer a variety of facilitators hosted the Character Quest Study a class for kids and adults. The study focused on character development in the areas of gratitude, respect, courage, honesty, and resourcefulness.

This Fall we are offering several new opportunities to grow in Christlikeness. A study on Philippians using Matt Chandler's DVD series "To Live is Christ & To Die is Gain." A focused prayer group is hosted by Cindy Pals. "Seven Realities for Experiencing God" is taught by Pastor Tim. Merlin Bylsma is teaching a class called "Heaven."

# Women's Ministries Annual Report 2019

## Cindy Pals

**Ministry Teams.** We have a great group of women willing to lead and serve here at Dover. These ladies, who work humbly, tirelessly and with great spiritual wisdom, are a tremendous asset to our church. Many things that make up the "fabric" of our church would not occur without these ladies. I cannot thank them enough for serving.

- Bible Studies - Melissa Bundt
- Biblical Friendship Groups - Barb Lubbers, Laura Mork
- Kitchen and Church Events - Pat Jongewaard, Mona Holm, Beth Davis, Angela Worthley, Julie Elsberry
- Decorating - Brande Pals, Cindy Pals
- Hospitality - Julie Elsberry, Alissa Schuiteman, Judy Pofert
- Ladies Missionary Connection - Georgia Johnson
- Mothers of Pre-Schoolers (MOPS) - Bev Schuiteman
- Showers - Bev Schuiteman, Kylie Rinehart, Laura Mork
- Community Outreach/food pantry - Angela Worthley
- Operation Christmas Child - Carol Borchard

### **National Project 2018-19 - "More"**

The "More" project was an effort to provide compassionate care and tangible help to suffering and overlooked peoples as well as to bring them the good news of Jesus Christ. Projects supported were: Silver lining Orphanage - Asia/Pacific; Women's Ministry Center - Mexico; Santidougou Widows Center/ Burkina Faso; CAMA Orphan Project - Vietnam and Crisis Pregnancy Shelter - North & Central Asia. We contributed \$1895 to these projects

### **Friendship Groups**

This year, Dover women were again invited to participate in this informal friendship ministry at Dover Church. Women get to know one another better in small groups for 3-4 months; have conversations around the Word of God; and share their stories and God's faithfulness in their lives. Over 20 women participated in groups this past winter and summer; and many connections continue between the ladies who have gotten to know each other in this way year after year.

**2019 C&MA District Retreat** - 11 Dover ladies were joined by 2 vietnamese ladies in attendance of our district retreat held at the Joy Holling Retreat Center in Ashland,NE. We were blessed to hear keynote speaker, Amy Roedding, Director for the office of Candidate Recruitment and Development for the C&MA, as well as hearing from some of our missionaries. The theme was missions abroad and at home inspiring us to not only pray for and support our C&MA missionaries but to see ourselves as an instrumental component of completing the Great Commission in our home towns.

## **Women's Bible Study**

The Dover Women's Bible Study library was a blessing to many this year (Fall 2018-Fall 2019). The studies that are available in our library are being used by groups, both inside the church and out in the community. This year, we were able to purchase Kelly Minter's new study Finding God Faithful and Jude: Contending for the Faith in Today's Culture by Jackie Hill Perry. We had a few studies that were donated to the Bible study library and some financial gifts to help support this ministry.

We have four study groups that regularly use the Bible study room at Dover for women's Bible studies. The room is also used by other groups each week, including Moms in Prayer, Ladies Missionary Connection and MOPS. The Bible study groups have used eight studies from the library over the course of the year. There were also 22 studies that other individuals or group borrowed from our library this year. These individuals and groups were from our community and surrounding communities.

I am thrilled that this library continues to get used so frequently. It is a blessing to many people as they seek to study God's word with others and I am grateful that Dover supports this ministry.

Melissa Bundt

# Ladies Missionary Connection (LMC)

Georgia Johnson

LMC (Ladies Missionary Connection) is a name chosen by the women of Dover who meet the 2<sup>nd</sup> Tuesday of each month (September – May) to pray for our Mid-America District International Workers. We are one small part of the Dover Alliance Women’s Ministry team. We are also a part of “Alliance Women,” a ministry under the banner of the Church Ministries Leadership Team of the Christian & Missionary Alliance.

Even though we do not personally know every international worker for whom we pray, we feel we do know them by consistently praying for them, not only in our monthly meeting but in our daily lives. Each month the Mid-America Great Commission Women district secretary compiles a prayer calendar and a list of prayer requests from the international workers in our district. The calendar and request list is always on the district website: [www.madcma.org](http://www.madcma.org). Copies are also available on the table right below the Women’s Ministry bulletin board.

Why the focus on Mid-America District Workers? The Christian & Missionary Alliance in the US is divided into several districts, each district being responsible to encourage and pray for a specific group of workers. Our Mid-America workers are listed below:

Stephen/Lori Albright-Guinea	Janice Greenfield-Mexico
Noe/Keila Hernandez-Paraguay	Eric/Wendy Hofman-Gabon
Joe/MariaHoward-Burkina Faso	Jeff/Karyn Kamphausen-Thailand
Jason/Erica Linscombe-France	Matt/Teri Perrotto-Miami
Doug/LaShawna Petersen-Guinea	Dave/Mi Rebok-Cambodia
Norma VanDalen-Mexico	Mark/Melissa Young-Philippines
Michael & Amy Gilbert-Senegal	Julie Arant-Omaha
Doug & Helen White-Mexico	Dan/Jocelyn Medrano- Miami
**Plus 6 couples & 1 single:	Marketplace Workers - no names or countries are posted for security reasons

We are a small group but do encourage more women to join us in this ministry. At each meeting we enjoy a short of time of refreshments and fellowship, followed by an extended time of praying in one accord. The blessing of participating with other women in prayer is precious.

# **Mops (Mother's of Preschoolers)**

**Bev Schuiteman**

The Mops group meets the 2nd and 4th Tuesdays of the month from September thru April. The focus of Mops is to encourage mothers of young children of the important role they have as a mom and to help them develop different skills and encourage them in their own personal walk with the Lord.

Our theme this year is Live Life To The Full! Our theme verse is from John 10:10, The Thief comes only to steal and kill and destroy. I have come that they may have life To The Full!

We have around 45 moms registered this year and we are off to a great start. The Moppets Program this year is taught by Helen Bonnema and Lisa Smit. We also have a 2-3 year old nursery and a nursery for 0-2 year olds.

Each Mops meeting includes a time of Bible based teaching, small group discussion and prayer, followed by some type of special feature or activity. Sarah Bonnema and Lynn Mouw are our co-leaders this year. Our discussion group leaders are Sarah Weber, Ali Hagen, Melissa Bundt, Ellie Carmichael, Heather Spaan and Rachel Schurr.

We have a Mentor Mom for each discussion Group. Our Mentor Moms this year are Barb Lubbers, Samantha Winn, Beth Zomermaand, Kristyn Howe, Marla Groeneweg and myself. Mops has been a great outreach for the community and for new moms moving into the community.

## **Annual Audit of Financial Records**

Auditing Committee: Kristin Lassen, Verlyn Netten, and Brande Pals

An auditing committee was appointed to review and examine the church financial records as directed by the Governing Board according to the church constitutional by-laws. The committee was comprised of Kristin Lassen, Verlyn Netten, and Brande Pals. None of the committee members had prior participation in the preparation of church financial records or other conflicts of interest.

The review and examination revealed nothing that appeared out of the ordinary course of everyday church business. The financial records were well organized and documented. The audit was performed on financial records for 2018.

Dover Avenue Alliance Church  
**Income and Expense Statement (UNAUDITED)**  
Consolidated - October 2019

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	Current Period	Year to Date	Year to Date Budget
<b>INCOME</b>			
<b>REGULAR CONTRIBUTIONS</b>			
General Fund Offerings	\$23,934.66	\$241,203.32	\$239,191.70
Missions	6,536.50	75,089.41	75,089.41
Building Fund	650.10	16,665.10	16,665.10
Benevolent	585.10	6,345.56	6,345.56
Scholarship	0.00	0.25	0.25
<b>CHRISTIAN EDUCATION</b>			
CE-General	815.10	5,965.10	0.00
CE-AWANA	60.00	2,061.00	0.00
CE-MOPS Ministry	164.00	3,143.00	0.00
General Women's Ministry	0.00	2,540.00	0.00
Ladies Bible Studies	10.00	10.00	0.00
SS Curriculum Adult	124.00	144.00	0.00
Subtotal Christian Education	1,173.10	13,863.10	0.00
<i>Budgeted</i>	825.10	8,515.10	0.00
<i>Non-Budgeted</i>	348.00	5,348.00	
Gen Special-Life/Camp	0.00	15,477.85	15,477.85
General Special-MOPS Conv	0.00	800.00	800.00
General Special-Sound	0.00	800.00	800.00
General Special-Love Gift	0.00	20.00	20.00
Church Events	0.00	1,478.63	1,478.63
Mission Conference Income	2,085.00	2,085.00	0.00
Small Group Income	129.00	136.00	7.00
Subtotal Regular Contributions	35,093.46	373,964.22	355,875.50
<i>Budgeted</i>	34,745.46	368,616.22	355,875.50
<i>Non-Budgeted</i>	348.00	5,348.00	
<b>OTHER CHURCH INCOME</b>			
Building Use Income	0.00	150.00	150.00
Bank Interest Income	38.40	491.84	0.00
Orchard Alliance Interest	0.00	0.43	0.00
Miscellaneous Income	0.00	353.93	0.00
Subtotal Other Church Income	38.40	996.20	150.00
<i>Budgeted</i>	0.00	503.93	150.00
<i>Non-Budgeted</i>	38.40	492.27	
<b>TOTAL INCOME</b>	<b>35,131.86</b>	<b>374,960.42</b>	<b>356,025.50</b>
<i>Budgeted</i>	34,745.46	369,120.15	356,025.50
<i>Non-Budgeted</i>	386.40	5,840.27	
<b>EXPENSES</b>			
<b>GENERAL EXPENSES</b>			
<b>SALARIES/BENEFITS/EXPENSE</b>			
Staff Salaries	\$11,021.20	\$110,562.90	\$107,799.20
Medicare-ER	61.88	623.91	522.50
FICA-ER	264.60	2,667.79	2,227.50
Medical/Dental Insurance	2,035.00	20,350.00	20,020.00
Retirement Contribution	383.33	3,833.30	3,833.30
Cont.Ed/Books-Sr.Pastor	0.00	1,060.59	2,083.30
Cont.Ed/Books-Assoc. Past	0.00	0.00	208.30
Conferences Staff	0.00	4,344.26	3,333.30
Work Comp Insurance	678.00	1,176.00	666.70

*Dover Avenue Alliance Church*  
**Income and Expense Statement (UNAUDITED)**  
Consolidated - October 2019

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	Current Period	Year to Date	Year to Date Budget
Gifts & Gratitudes	0.00	209.76	83.30
Subtotal Salaries/benefits/expense	14,444.01	144,828.51	140,777.40
<i>Budgeted</i>	14,444.01	144,828.51	140,777.40
<i>Non-Budgeted</i>	0.00		
<b>PROPERTY EXPENSES</b>			
Insurance Property/Liab.	5,650.00	11,300.00	7,500.00
Utilities	740.34	13,099.77	18,333.30
Upkeep-Church	10,140.29	34,879.15	6,250.00
Upkeep-Parsonage	0.00	744.75	625.00
Upkeep-Dover West	494.50	991.38	625.00
Snow Removal/Lawn Care	0.00	2,765.63	1,833.30
Church Vehicles Operation	443.50	1,199.34	1,458.30
Mileage Reimbursement	158.92	158.92	625.00
Maintenance Supplies	73.25	1,253.21	1,041.70
Janitorial Contract	1,307.54	13,338.62	11,110.00
Office Supplies	442.62	2,731.09	3,333.30
OfficeMachine Maintenance	0.00	1,562.52	833.30
Subtotal Property Expenses	19,450.96	84,024.38	53,568.20
<i>Budgeted</i>	19,450.96	84,024.38	53,568.20
<i>Non-Budgeted</i>	0.00		
<b>CHURCH MINISTRIES</b>			
Ladies Missionary Connect	65.00	295.00	333.30
Church Events	2,250.35	8,417.22	8,333.30
Shower Ministry	0.00	46.01	125.00
Decorating Ministry	0.00	173.88	416.70
Sunshine Ministry	165.85	505.22	416.70
Guest Speakers	100.00	100.00	416.70
Mission Conference Expens	2,378.00	2,444.05	625.00
Worship Ministry	310.76	3,254.85	3,333.30
Library	0.00	14.69	625.00
Promotion	0.00	346.99	833.30
Meals and Entertainment	69.72	422.66	750.00
Children's Ministries			
CE-General	133.11	715.67	416.70
CE-SS-Curriculum-Kids	0.00	2,207.48	2,500.00
Subtotal Children's Ministries	133.11	2,923.15	2,916.70
<i>Budgeted</i>	133.11	2,923.15	2,916.70
<i>Non-Budgeted</i>	0.00		
CE-AWANA	639.51	2,796.19	2,500.00
Ladies Bible Studies	25.20	174.48	333.30
General Women's Ministry	427.84	2,950.84	416.70
Men's Ministry	0.00	0.00	312.50
MOPS Ministry	777.00	2,446.75	833.30
Nursery Ministry	0.00	16.70	333.30
Youth Ministry-General	261.51	4,013.66	4,166.70
Youth Ministry-Mission	0.00	1,500.00	1,250.00
SS Curriculum Adult	119.76	1,133.87	833.30
Small Groups	291.15	1,108.98	416.70
Subtotal Church Ministries	8,014.76	35,085.19	30,520.80
<i>Budgeted</i>	8,014.76	35,085.19	30,520.80

Dover Avenue Alliance Church  
**Income and Expense Statement (UNAUDITED)**  
 Consolidated - October 2019

	Current Period	Year to Date	Year to Date Budget
<i>Non-Budgeted</i>	<i>0.00</i>		
CMA OBLIGATIONS/DONATIONS			
MidAmerica District (6%)	1,436.08	14,472.20	13,491.70
OTHER EXPENSES			
Online Giving Transaction	69.30	788.59	833.30
NON-OPERATIONAL EXPENSES			
Missions Expense	6,486.50	76,829.41	76,829.41
Benevolent Expense	370.40	4,770.86	4,770.86
General Special Expense	20.00	17,094.50	17,094.50
Subtotal Non-operational Expenses	6,876.90	98,694.77	98,694.77
<i>Budgeted</i>	<i>6,876.90</i>	<i>98,694.77</i>	<i>98,694.77</i>
<i>Non-Budgeted</i>	<i>0.00</i>		
TOTAL EXPENSES	50,292.01	377,893.64	337,886.17
<i>Budgeted</i>	<i>50,292.01</i>	<i>377,893.64</i>	<i>337,886.17</i>
<i>Non-Budgeted</i>	<i>0.00</i>		
EXCESS INCOME/EXPENSES	(\$15,160.15)	(\$2,933.22)	\$18,139.33
<i>Budgeted</i>	<i>(15,546.55)</i>	<i>(8,773.49)</i>	<i>18,139.33</i>
<i>Non-Budgeted</i>	<i>386.40</i>	<i>5,840.27</i>	

## BUDGET

As has always been the case, 2019 has shown God’s unwavering faithfulness to Dover! The best word I can think to describe Dover’s finances in 2019 would be “stable” or perhaps even slightly boring. But in the world of accounting, those are good things! Our general fund balance has remained steady throughout the year, hovering right around \$160,000-\$170,000. Giving has a tendency for minor fluctuations from month to month but has thus far adequately provided for church budget needs.

Budget planning for 2020 was very similar to budget planning for 2019 aside from a few potential changes. First, there were minor increases in the costs for the janitorial and snow removal contracts for next year, resulting in minor additional budgeting needs. You may also notice upon review of the budget that the Church Events line item for 2019 was \$10,000 for the one time cost of the 75th Anniversary celebration that was held this year. That line item has been reduced to \$3000 to more accurately reflect Church Event costs, as well as Outreach costs for 2020. Most of the church ministry budgets remain unchanged.

The most significant consideration for the membership for the 2020 budget will be the proposed addition of the Alliance Licensed Ministry Experience (ALME) Staff Member. The specifics of this position are detailed out in Pastor Tim’s section of the Annual Report for your review. This position has been budgeted outside of the 2020 budget total to reflect the two votes needed from the membership. First, to approve the 2020 budget as shown without including the new position and a second vote to include the addition of the ALME staff.

Please feel free to contact me if you have any other questions I have not addressed here. I have enjoyed my time serving as Treasurer this past year. I have learned much about church operations that I would not have had the opportunity to learn otherwise. Thank you for giving me the opportunity!

Jenna Kunstle

	Actual as of Dec. 31, 2018	2019 Budget	Proposed 2020 Budget
<b>Offerings</b>			
General Fund	346,694	287,030	293,568
Christian Education			
Benevolence *designated giving			
Building Fund *designated giving			
Scholarship Fund *designated giving			
Interest Income			
CMA Development Fund Interest			
Miscellaneous Income			
<b>Total</b>	<b>346,694</b>	<b>287,030</b>	<b>293,568</b>

<b>Needed Weekly Offering</b>	<b>6,667</b>	<b>5,520</b>	<b>5,646</b>
<b>Needed Weekly CE Income</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Combined Weekly Need</b>	<b>6,667</b>	<b>5,520</b>	<b>5,646</b>
<b>Staff Salaries, Benefits, Expenses</b>			
Staff Salaries	86,375	129,359	136,365
Payroll Taxes (church's share only)	3,063	3,300	3,850
Worker Comp Insurance	674	800	800
Medical / Dental Insurance	13,895	24,024	25,212
Retirement contribution	2,933	4,600	4,600
Cont. Ed / Books - Sr. Pastor	0	2,500	2,000
Cont. Ed / Books - Assoc Pastor/Youth	0	250	250
Cont. Ed / Books - Assoc Pastor	0	0	0
Conferences Staff	60	4,000	5,000
Ministry Expenses (Meals & Entertainment)	737	900	900
Gifts & Gratitudes	75	100	100
Staff Moving Expenses/Recruiting	11,195	0	0
<b>Total</b>	<b>119,007</b>	<b>169,833</b>	<b>179,077</b>
<b>% of Budget</b>	<b>34.33%</b>	<b>59.17%</b>	<b>61.00%</b>
<b>Property Expenses</b>			
Insurance Prop / Liability	9,165	9,000	10,000
Utilities/Telephone	17,958	22,000	20,000
Upkeep - Church	32,371	7,500	7,500
Upkeep - Parsonage	2,907	750	750
Upkeep - Dover West	17,649	750	750
Snow Removal/Lawn Care	2,649	2,200	3,000
Vehicle operating expense	1,039	1,750	1,750
Mileage reimbursement	0	750	750
Maintenance Supplies	834	1,250	1,250
Janitorial Contract	13,998	13,332	15,691
Office Supplies	5,340	4,000	4,000
Office Machine Maintenance	1,285	1,000	1,500
Church Equipment	0	0	0
Miscellaneous	0	0	0
<b>Total</b>	<b>105,194</b>	<b>64,282</b>	<b>66,941</b>
<b>% of Budget</b>	<b>30.34%</b>	<b>22.40%</b>	<b>22.80%</b>
<b>Church Ministries</b>			
Decorating Committee	17	500	500

Shower Ministry	11	150	150
General Women's Ministry	169	500	500
Church Events	488	10,000	3,000
Ladies Missionary Connection	466	400	400
*Ladies Bible Studies	752	400	400
*Nursery	242	400	400
*MOPS Ministry	3,215	1,000	2,000
Sunshine Ministry	956	500	500
Guest Speakers	875	500	500
Mission Conference Expense	1,405	750	1,000
Worship Ministry	5,360	4,000	4,000
*Library	604	750	750
Promotion	1,047	1,000	1,000
*Children's Ministries	2,087	3,500	3,500
*CE-AWANA	938	3,000	3,000
*Men's Ministry	0	375	100
*Youth Ministry	1,497	5,000	5,000
*Youth Ministry-Mission Trips	0	1,500	1,500
College Ministry	0	0	0
*SS Curriculum Adult	845	1,000	1,000
*Small Groups	0	500	750
<b>SubTotal</b>	<b>20,973</b>	<b>35,725</b>	<b>29,950</b>
<b>% of Budget</b>	<b>6.05%</b>	<b>12.45%</b>	<b>10.20%</b>
<b>Denominational Obligations</b>			
Mid-America District (6% P.A.C.T. & DOB)	19,203	16,190	16,600
<b>Other Expenses</b>			
Online Giving Transaction Fee		1,000	1,000
<b>Total</b>	<b>19,203</b>	<b>16,190</b>	<b>17,600</b>
<b>% of Budget</b>	<b>5.54%</b>	<b>5.64%</b>	<b>6.00%</b>
	327,491	270,840	275,968

<b>Second Budget Proposal</b>			
Alliance Licensed Ministry Experience (ALME) Staff Member	0	0	50,000
Proposed 2020 General Budget	0	0	293,568
<b>Total</b>			<b>\$343,568</b>
<b>Needed Weekly Offering</b>			<b>\$6,607</b>

## Dover Church Mission Fund

November 1, 2018 - October 31, 2019

Missionary or Mission Project	Mission Organization	Nov. 2018 - Oct. 2019
African Orphan Fund	Word & Deed of CRC Relief	\$ 120.00
Alliance Radio Hong Kong	Christian & Missionary Alliance	\$ 60.00
Alliance Women - National Project	Christian & Missionary Alliance	\$ 260.00
	Atlas Ministries	\$ 500.00
Bailey, Ken & Leanne	Wycliffe Bible Translators	\$ 5,660.00
Begg, Alistair	Truth for Life	\$ 60.00
Bemenderfer, Mark & Rachel	Training Evangelistic Leadership	\$ 60.00
	Bethany Christian Services	\$ 60.00
Bibles for China	American Bible Society	\$ 120.00
Evangelism Crusades	Billi Graham Evangelistic Association	\$ 60.00
Branch, Joseph & Miriam	North Africa Partners	\$ 2,200.00
Brown, Dwight & Diana	Ethnos360	\$ 11,060.00
Bryan, Chris	World Venture	\$ 1,200.00
CAMA Services	Christian & Missionary Alliance	\$ 4,360.00
	Cherish House	\$ 211.12
Children's Ministry	St John's Methodist Church	\$ 120.00
Christmas Outreach	Action International Ministries	\$ 60.00
Cox, David & Mary-Ann	Word of Life Fellowship	\$ 60.00
Dauber, Floyd and Amy	Avant	\$ 1,500.00
Davis, Courtney	Wycliffe Bible Translators	\$ 60.00
Dillingham, Rob & Kristi	CEF of Alaska	\$ 60.00
Dr. Dobson	Family Talk Radio	\$ 60.00
Ekstrand, Don & Janet	Send International	\$ 685.00
Errington, Peter & Esther	Act Beyond	\$ 60.00
Escobar, Ric & Frieda	One Challenge International	\$ 60.00
Farho, Mike & Sue	Team Expansion	\$ 60.00
Fabarez, Mike - Radio Ministry	Focal Point Ministries	\$ 60.00
Food Pantry, Orange City	American Reformed Church	\$ 2,450.00
Gibson, A.J. & Ruth	Reaching & Teaching International Ministries	\$ 1,750.00
	The Gideons	\$ 188.00
Glynn, Ron	AWANA International	\$ 2,260.00
Great Commission Fund	Christian & Missionary Alliance	\$ 34,637.67
Greiner, Katie	The Navigators	\$ 1,150.00
	Habitat for Humanity (Siouxland)	\$ 150.00
Hanson, Brian and Mandi	ABWE/Association of Baptist for World Evangelization	\$ 60.00
Hansen, Laura	CrossWorld	\$ 60.00
Hulst, Matt & Tonia	Urban Skye	\$ 60.00
Humphreys, Muriel	Ethnos360	\$ 50.00
Humphreys, Pete & Lea	Ethnos360	\$ 2,750.00
Ingram, Chip	Living on the Edge Radio	\$ 60.00
JAARS	Wycliffe Bible Translators	\$ 60.00
Jacobs, Ken	Wycliffe Bible Translators	\$ 1,500.00
James, Ron & Tami	Ethnos360	\$ 60.00
Killion, Howard & Daphne	International Students Inc.	\$ 60.00
Angel Mission Airplane	The King's Engineering Fellowship	\$ 2,950.00
Lahn, Carletta	Wycliffe Bible Translators	\$ 60.00
Laurie, Greg	Harvest Christian Fellowship	\$ 60.00
	Lifewater International	\$ 60.00
Literature/Radio Ministry for Colombia	Pan America Mission	\$ 180.00

<b>Missionary or Mission Project</b>	<b>Mission Organization</b>	<b>Nov. 2018 - Oct. 2019</b>
Livesay, Troy & Tara	Heartline Ministries	\$ 60.00
Lottie Moon Fund/Jr. Jeff Beekhuizen	IMB-Internantional Mission Board	\$ 100.00
Dr. Lutzer, Erwin	Running to Win Radio	\$ 60.00
	MAF	\$ 60.00
MacArthur, John	Grace to you	\$ 60.00
Marks, Jen	Pioneers	\$ 60.00
McGarvey, Rachel	World Venture	\$ 2,875.00
Mompremier, Jean Jean & Kristi	United Christians International	\$ 60.00
Mortenson, Carl	The King's Engineering Fellowship	\$ 3,700.00
Olson, Tony & Melody	Teach Beyond	\$ 1,200.00
Operation x-mas Child/Disaster Relief	Samaritans Purse	\$ 420.00
PACT	Mid America District of the CMA	\$ 250.00
Paden, Robert & Bettye	Pan America Mission	\$ 240.00
Ray, Steve & Karen	English Language Institute	\$ 60.00
Reynolds, Lisa	Christ Community Church, Omaha	\$ 60.00
Richardson, Dave & Pam	Assumptions Institute	\$ 1,060.00
Rodriguez, Porfirio	Pan America Mission	\$ 2,690.00
	Run Ministries	\$ 60.00
Silver Lining Project (VBS)	Christian & Missionary Alliance	\$ 623.33
	Sioux City Gospel Mission	\$ 60.00
Sorensen, Barb	International Accelerated Missions	\$ 60.00
Steel, Randy	Ethnos360	\$ 2,200.00
Steiner, Dan & Mariqelena	Wings of Eagles International	\$ 60.00
Stendal, Chaddy	Pan America Mission	\$ 60.00
Stendal, Pat	Pan America Mission	\$ 60.00
Stendal, Russel	Pan America Mission	\$ 120.00
Summer Ministries	Pioneers	\$ 60.00
Tjernagel, Tim & Paula	World Team	\$ 190.00
Unshackled Radio Ministry	Pacific Garden Mission	\$ 60.00
Van Donselaar, Cheyanne	Radius Training	\$ 1,760.00
	Voice of Martyrs	\$ 60.00
Walkwitz, Roger & Naomi	Asia Pacific Messianic Fellowship Inc.	\$ 60.00
Walton, Jim	Wycliffe Bible Translators	\$ 60.00
Watt, Milton & Linda	SIM USA	\$ 4,310.00
Wilson, Brandon & Ashley	The Navigators	\$ 2,260.00
911 Ministry	Wycliffe Associates	\$ 240.00
Young, Joy	Asian Hope	\$ 60.00
Yousseff, Michael	Leading the Way Radio	\$ 60.00
<b>Total</b>		<b>\$ 104,950.12</b>